

Big Sky Employee guide to success

Employee Perks

How To Get To
Big Sky

Employee Housing

Human Resources

Orientation

Frequently Asked
Questions



Details OF BIG SKY

As a hidden gem in the Rocky Mountain Range, Big Sky Resort boasts the Biggest Skiing in America in the winter and Basecamp to Yellowstone in the summer.

Joining the Big Sky Family also means becoming apart of the Boyne Resorts Family and receiving discounts at all 14 Boyne Resorts.

Join Boyne Rewards at any retail outlet when you arrive. You can earn points for every dollar you spend at Boyne locations and redeem for gift cards at Big Sky Resort or any other location.



Elevation

- Lone Peak Summit: 11,166'
- Mountain Village: 7,500'
- Madison Base: 6,800'

Vertical Drop: 4,350'

Skiable Acres: 5,850

Lifts: 38 total

- Chair Lifts: 26
- Surface Lifts: 12

Lift Capacity: 38,300 skiers/hr

Longest Run: Liberty Bowl to Mountain Village: 6 miles

Terrain Parks:

- Madison Base: Cowpoke & Maveric
- Mountain Village: Explorer, The Cache, Swiftly

Average Annual Snowfall: 400+ inches

Snow Phone: (406)995-5900

Resort Contact Information

Emergencies & Security

Emergency: 911

Big Sky Resort Security:
(406)995-5827

Big Sky Housing Security:
(406)539-0200

Non-emergency Sheriff:
(406) 843-5301

Big Sky Ski Patrol:
(406)995-5880

At Your Service/Lost and Found
(406)995-5555



Traveling TO BIG SKY

Fly Here

With over 35 direct flights to more than 25 cities in the winter, Bozeman Yellowstone International Airport is the most well-served ski destination across the United States. During the winter season, the airport offers non-stop flights to Atlanta, Boston, Charlotte, Chicago, Dallas/Fort Worth, Denver, Fort Lauderdale, Houston, Las Vegas, Los Angeles, Minneapolis/St. Paul, Nashville, New York City (JFK), Newark, Phoenix/Mesa, Portland, Seattle, Salt Lake City, and San Francisco. In the summer season, air service increases, and BZN offers direct non-stop flights to a total of 35 destinations.

<https://bigskyresort.com/direct-flights>

Ground Transportation from the Airport

There are many options to choose from and most require a reservation.

<https://bozemanairport.com/ground-transportation>

Drive Here

Big Sky Resort is easily accessible off of Montana Highway 191, connecting to Bozeman in the North and West Yellowstone in the South. See the Google Map below for exact directions.

<https://bigskyresort.com/transportation>

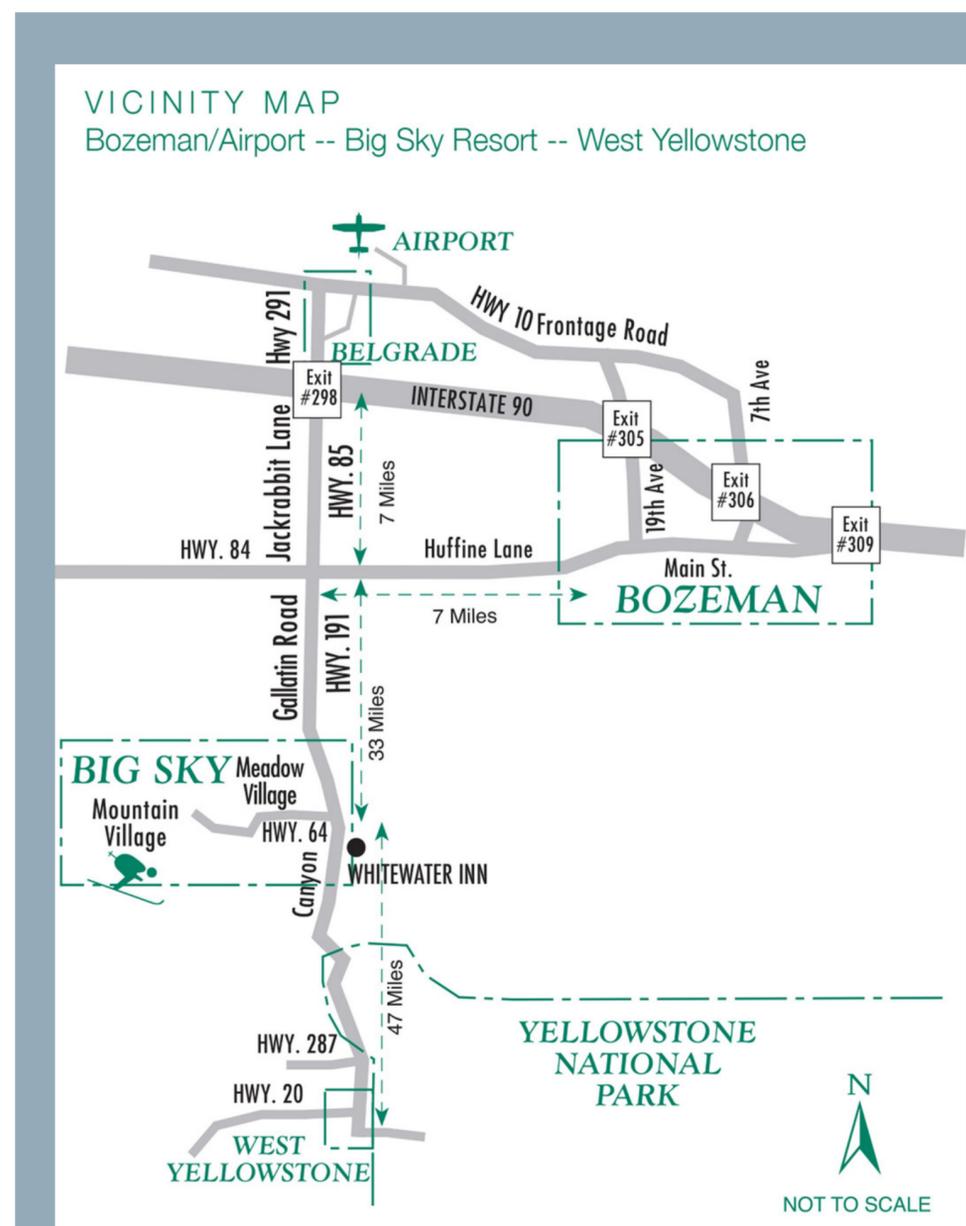
Bus Shuttle Service

Big Sky Resort is easily accessible off of Montana Highway 191, connecting to Bozeman in the North and West Yellowstone in the South. See the Google Map below for exact directions.

Skyline Bus - Link to the Peak:

Skyline does charge \$5/ride on the Big Sky/Bozeman route, but Big Sky employees do get a free punch pass from HR.

<https://skylinebus.com/routes-schedules/information/>



Lay of the Land Big Sky Maps

[Getting Around](#)

[Skyline Bus Schedules](#)

[Mountain Community](#)

[Meadow Village Community](#)

[HWY191 Canyon Community](#)

Before Arriving TO BIG SKY

FREQUENTLY ASKED QUESTIONS

GENERAL

What should I pack? - *Weather in Big Sky can vary all year long. We see snow during every month of the year, plan accordingly.*

- Baselayers - thermal, synthetic blends
 - Insulating layers - fleece or non-cotton, avoid cotton baselayers as it tends to hold moisture
- Wool ski socks
- Winter jacket/pants
- Warm, waterproof gloves or mittens

What do I wear to work?

Discuss uniforms with your manager. Uniforms vary by department.

Where will I eat breakfast and lunch?

With your employee ID, employees receive 50% off food at the Vista Hall outlets in the Mountain Village base area, and during the winter season, at Headwaters Grill on the Madison Base side. Other outlets offer 25% off food discounts. Check out all of our food and beverage outlets [here](#).

Where can I do any shopping for food or clothes?

We recommend you buy food or items you may need in Bozeman. There is a Walmart at the Skyline bus stop that most employees use. There is also a Target, REI, and many other options in the Bozeman area. Big Sky does have many resources for quick access, but they can be more expensive.

Where can I smoke cigarettes?

Big Sky Resort is a smoke free campus for Guests and Employees starting November 1st, 2021. This includes all Employee Housing. There is no designated place to smoke

Is there an employee gym?

There is no employee gym. However, there are a few gyms available in the Big Sky Meadow Village. The [BASE Community Center](#) is a brand new facility that offers seasonal passes. Additionally, Bozeman has a surplus of gyms through out town.

What if I've already bought a ski pass?

If you've purchased a Big Sky Resort season pass we have a refund process you can request from HR.

If you have an IKON pass and wish to get it refunded, HR has the refund request as well. However, most employees do not request that refund so they can ski with that pass at IKON resorts instead of paying for a 50% off day ticket.

Where can I get packages and mail while at Big Sky?

Employee personal mail can be received through the Resort's mailroom. If you plan to send stuff before you arrive please call them and let them know.

Mail Room Contact Information: 406-995-5824

Here is how to address it:

Name, Department
50 Big Sky Resort Rd.
PO Box 160001 (Suite 160001 if PO Box 160001 if PO Box is not accepted)
Big Sky, MT 59716

- Clothing to layer for all types of weather
- Beanie and Sun Hat
- Ski/Bike Helmet
- Sunglasses/Ski Goggles
- Sunscreen
- Swimsuit and Water Shoes
- Rain Jacket
- Boots/shoes with good traction and waterproof
- Reusable water bottle

ORIENTATION & ONBOARDING

How do I complete onboarding?

You will receive a link in your email to iCIMS. Log into your account and complete the assigned tasks before arrival. You will be required to provide two forms of ID. Click [here](#) to see acceptable forms of ID.

How do I complete orientation?

Orientation information will be provided through your manager or communicated with you via email through HR.

HOUSING

How do I apply for Employee Housing?

Visit our Employee Housing Portal - [here](#). Register by creating an account, and then submit an application.

How do I pay my Employee Housing Deposit?

Once you process your employee housing application through the StarRez portal, you will have the opportunity to pay your \$100 deposit and \$50 application fee with credit or debit card. Cash payments are accepted at the HR office. Your deposit must be paid before you are able to move in to employee housing.

When do I get my deposit back?

Employees that end their housing contract will fill out a Housing Check-Out Form on [teambigsky.com](#) and the Housing Department will process for (typically) the following pay period.

Do I need to bring any supplies for my room?

Bring sheets, blankets, pillows for your bed.
Microwave safe kitchenware and utensils. Food items you can cook in a microwave. Basic wardrobe, towels, and any typical toiletries.

PAYROLL

Pay week runs from Thursday-Wednesday and every Friday is payday. Each week's payday corresponds to the second Friday after the week closes.

Check out the pay Schedule [here](#).

When do I get paid?

Big Sky's pay day is every Friday! Please note that if you choose to have paper paychecks, they will be mailed to the address you have provided, we do not keep them for pick up

Where do I open a bank account?

If needed, you can open a bank account at First Security in the Big Sky Town Center. Please keep your bank account open when you leave Big Sky Resort. We will deposit your last paycheck there. You can close your bank remotely. You will need \$50 to open a checking account, and \$100 for a savings account, only cash is accepted to open the account.

How do I sign up for Direct Deposit?

In your onboarding packet, you will find a direct deposit form to fill out. If you are unable to complete the form at that time, you can visit [teambigsky.com](#) to complete the direct deposit form at a later time.

What is the Skylight Card?

It is an outsourced debit card company that is not attached to a physical bank account. Accepted anywhere Master Card is accepted.

teambigsky.com

Check out our employee website for more information and access to employee benefits, online form requests, and our employee newsletter, the Trailblazer.

NO SMOKING POLICY

Big Sky is a smoke free campus for guests and employee.

This is inclusive of ALL Big Sky Resort Property, including Employee Housing Campuses

MONTANA TOBACCO



EMPLOYEE HOUSING

Big Sky Resort proudly offers a wide range of housing options in Big Sky and Bozeman (Only Winter) to full-time team members.

Once you are formally hired, you can make an Employee Housing Reservation through our StarRez Housing Portal. Link and instructions provided below.

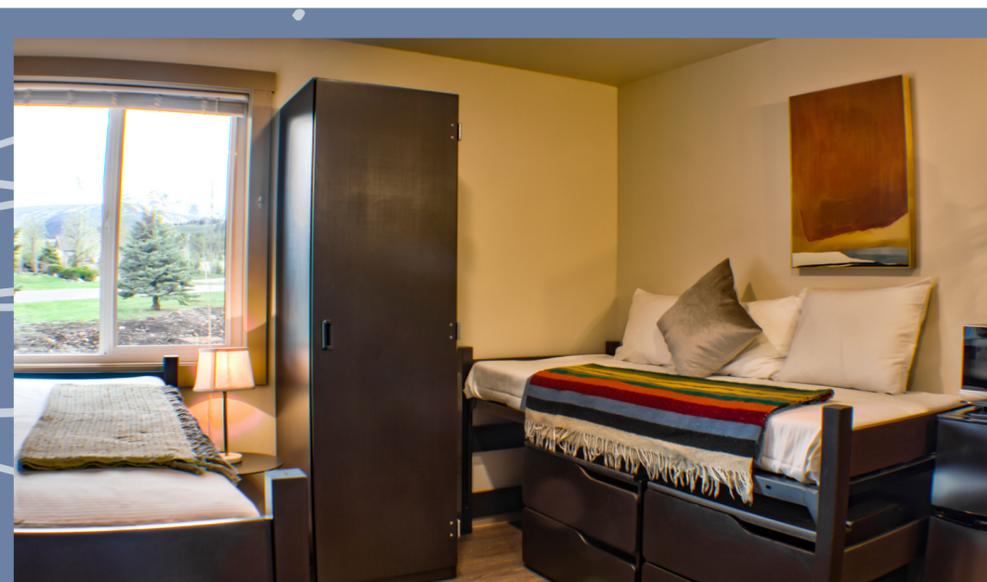
Alternative Housing Options

- Craigslist: [Big Sky and Bozeman listings](#)
- Facebook: [Big Sky Housing Network](#)
- [Big Sky Apartments](#)
- Zillow: [Big Sky and Bozeman](#)
- [Big Sky Housing Trust](#)

Apply for Housing:

- Step 1: Create your account
- Step 2: Create a housing application for the season
- Step 3: Pay your housing deposit and check your reservation on your account.

<https://bigskyresort.starrezhousing.com/StarRezPortal>



Big Sky Golden Eagle Campus



Mountain Lodge Campus



Employee Housing
M-F 9:00am to 5:00pm
(406)995-5835

Big Sky Housing Security: (406)539-0200
[Teambigsky.com/Employee-Housing](https://teambigsky.com/Employee-Housing)

Summer

IN BIG SKY

Big Sky Employee Summer Perks

Summer Resort Perks

- Golf Pass Eligibility
 - Employees that work 3 or more seasons are eligible for a free golf pass
 - Employees that have worked fewer than 3 seasons can receive a pass with a \$150 deposit
- Discounts on Basecamp activities
- Free Big Sky Employee Lift Pass, both scenic and bike haul

Resort Wide Discounts

- Retail: 30% off at all locations with your employee time card/ski pass
- Big Sky Sports, Oakley, Burton: 40% off select Helmets
- Bike Rentals discounts based on availability
- Food: 50% off at most Vista Hall outlets and 25% off at all other Food & Beverage outlets (alcohol not included)
- Solace Spa: Employee discount available dependent on availability for specific employee discount days
- Lodging: Discount on lodging in the Huntley Hotel for immediate family or friends

Outside Big Sky Perks

- ExpertVoice: Up to 70% off on brand name gear
- Outdoor ProLink: 30-50% off from 90 outdoor brands
- Keen Footwear: PRO 50% off retail pricing
- Verizon Wireless: 18% off of your plan, phone, and accessories

Big Sky Summer Activities

- [Scenic Lift Rides](#)
- [Big Sky Golf Course](#)
- [Mountain Biking](#)
- [Escape Room](#)
- [Guided Hikes](#)
- [Archery](#)
- [Disc Golf](#)
- [Adventure Mountain](#)
- [Yellowstone National Park](#)
- [Fly Fishing](#)
- [Whitewater Rafting](#)
- [Horseback Riding](#)
- [Nature Zipline](#)
- [Adventure Zipline](#)
- [Lake Levinsky Marina](#)

Trail Maps

[Summer Trail Map](#)



Winter

IN BIG SKY

Big Sky Employee Winter Perks

Ski and Snowboarding Perks

- Free Full-time and Part-time Ski Pass Eligibility
- Employee ski lessons and rentals through our Mountain Sports department
- Reciprocal ski passes to Montana Ski Areas Association, Grand Targhee, IKON, and Mountain Collective ski areas
- Discounted lift tickets for friends and family

Resort Wide Discounts

- Retail: 30% off at all locations with your employee time card/ski pass
- Big Sky Sports, Oakley, Burton & Moonlight Mercantile: 40% off select Helmets
- Rentals: 30% to 50% off ski, snowboard, and snowbike rentals
- Food: 50% off at most Vista Hall outlets and Headwaters Grill at Madison Base, and 25% off at all other Food & Beverage outlets (alcohol not included)
- Solace Spa: Employee discount available dependent on availability for specific employee discount days
- Lodging: Discount on lodging in the Huntley Hotel and other Big Sky Resort properties for immediate family or friends

Outside Big Sky Perks

- Discounted [Lone Mountain Ranch](#) Nordic cross country ski pass
- ExpertVoice: Up to 70% off on brand name gear
- Outdoor Prolink: 30-50% off from 90 outdoor brands
- Keen Footwear: PRO 50% off retail pricing
- Verizon Wireless: 18% off of your plan, phone, and accessories

Big Sky Winter Activities

- [Skiing & Snowboarding](#)
- [Uphill Ski Travel](#)
- [Sno-Go Bike Rentals](#)
- [Adventure Zipline](#)
- [Nature Zipline](#)
- [Escape Room](#)
- [Cross Country Skiing](#)
- [Sleigh Rides](#)
- [Dog Sledding](#)
- [Snowcoach Tours](#)
- [Snowmobile Tours](#)
- [Ice Skating](#)
- [Snowshoe Tours](#)
- [Hunting](#)
- [Winter Fly Fishing](#)

Trail Maps

[Winter Trail Map](#)

[South Face Inset](#)

[Bowl Inset](#)

Dining Options

Check out over 21 Food and Beverage locations [here](#).



Welcome TO BIG SKY



Big Sky Mountain Village

Groceries:

- Hungry Moose Market and Deli

Skyline Bus Stops:

- Mountain Village
- Mountain Lodge

Employee Housing:

- Mountain Lodge Campus

Food and Beverage:

- Scissor Bill's Bar and Grill
- Yeti Dogs
- The Cabin
- Vista Hall
- Montana Jack's
- Treeline Coffee
- Chet's
- Carabiner
- Peaks
- Mocha in the Huntley
- ILLY
- Westward Social

Madison Base Mountain Village - Only open in the Winter

Food and Beverage:

- Headwaters Grille
- Uncle Dan's

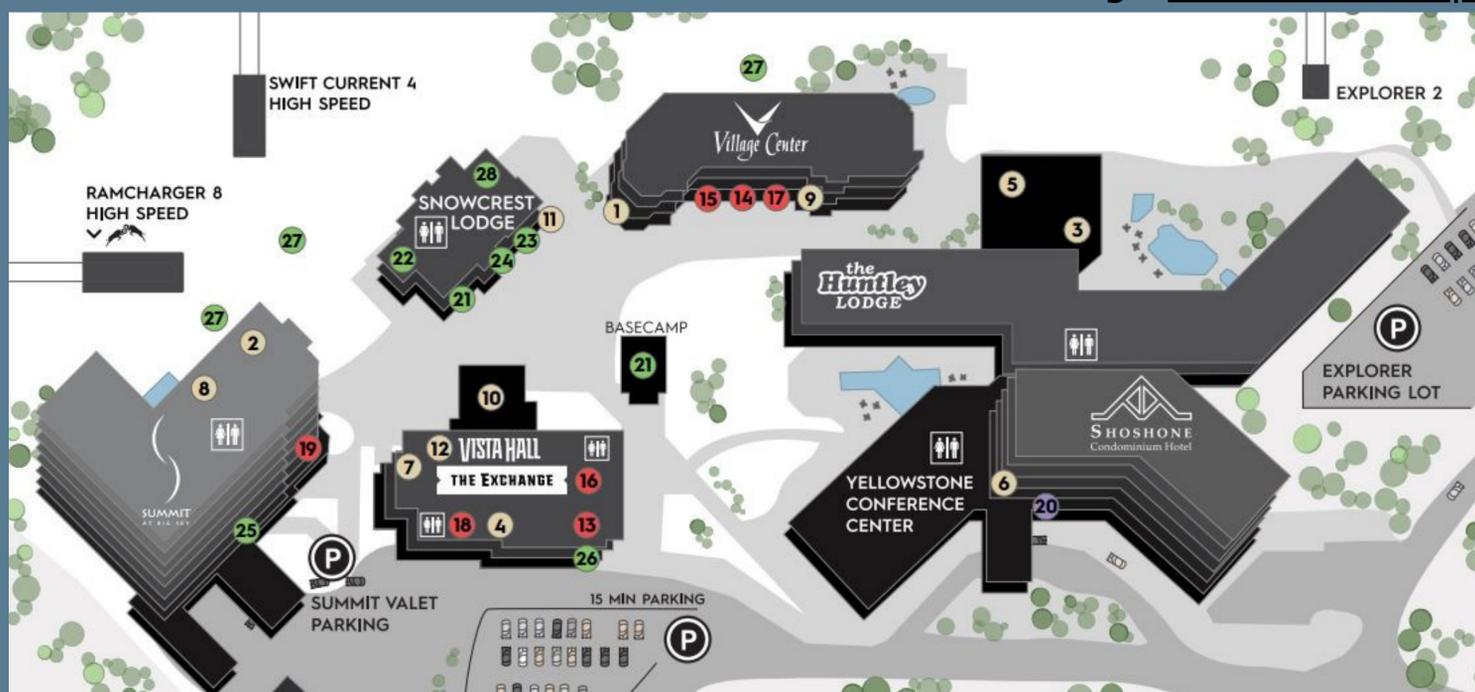
Skyline Bus Stop:

- Madison Base

Other:

- Rentals and Repair

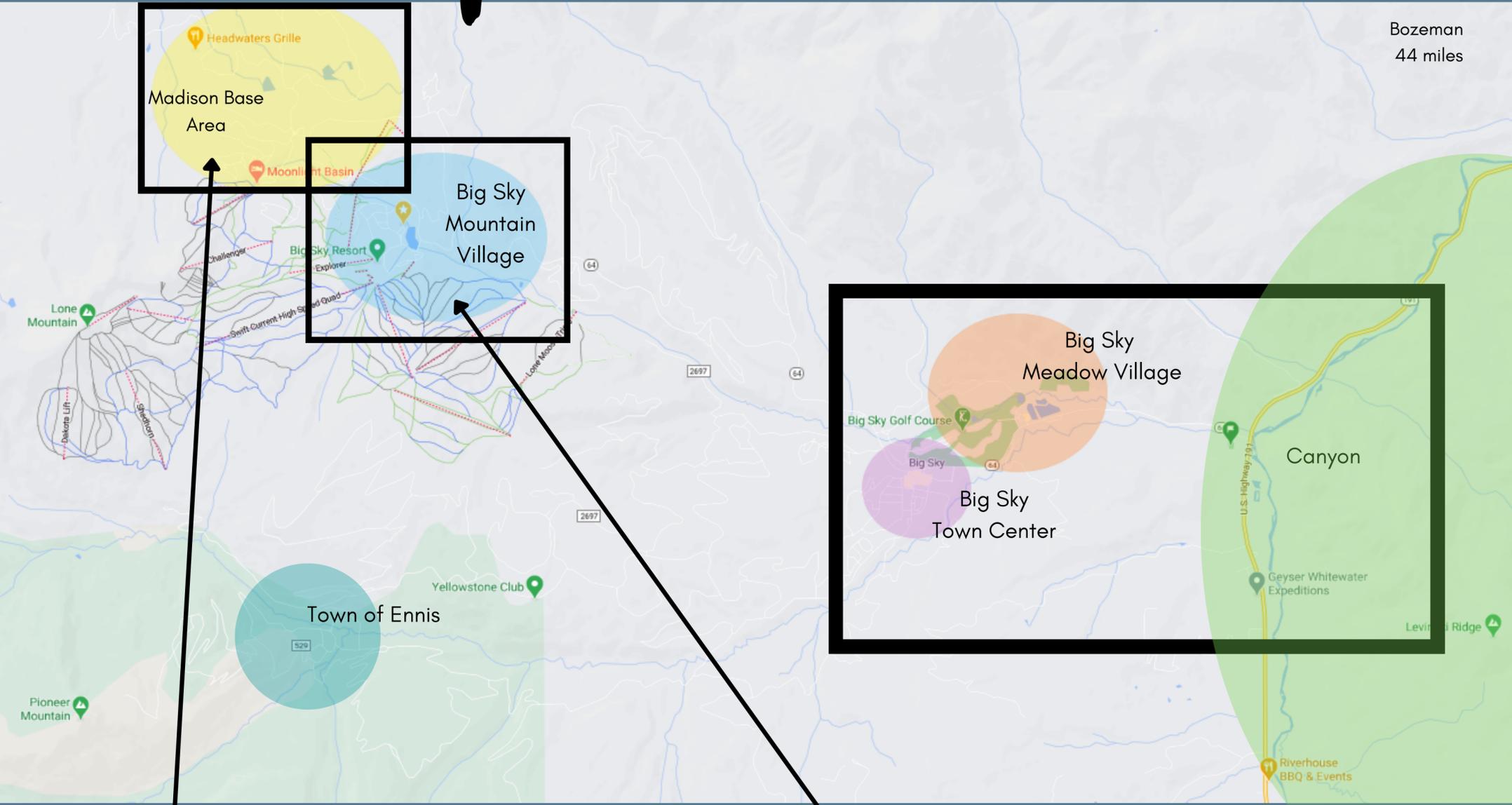
Mountain Village Base Area Map



Maps

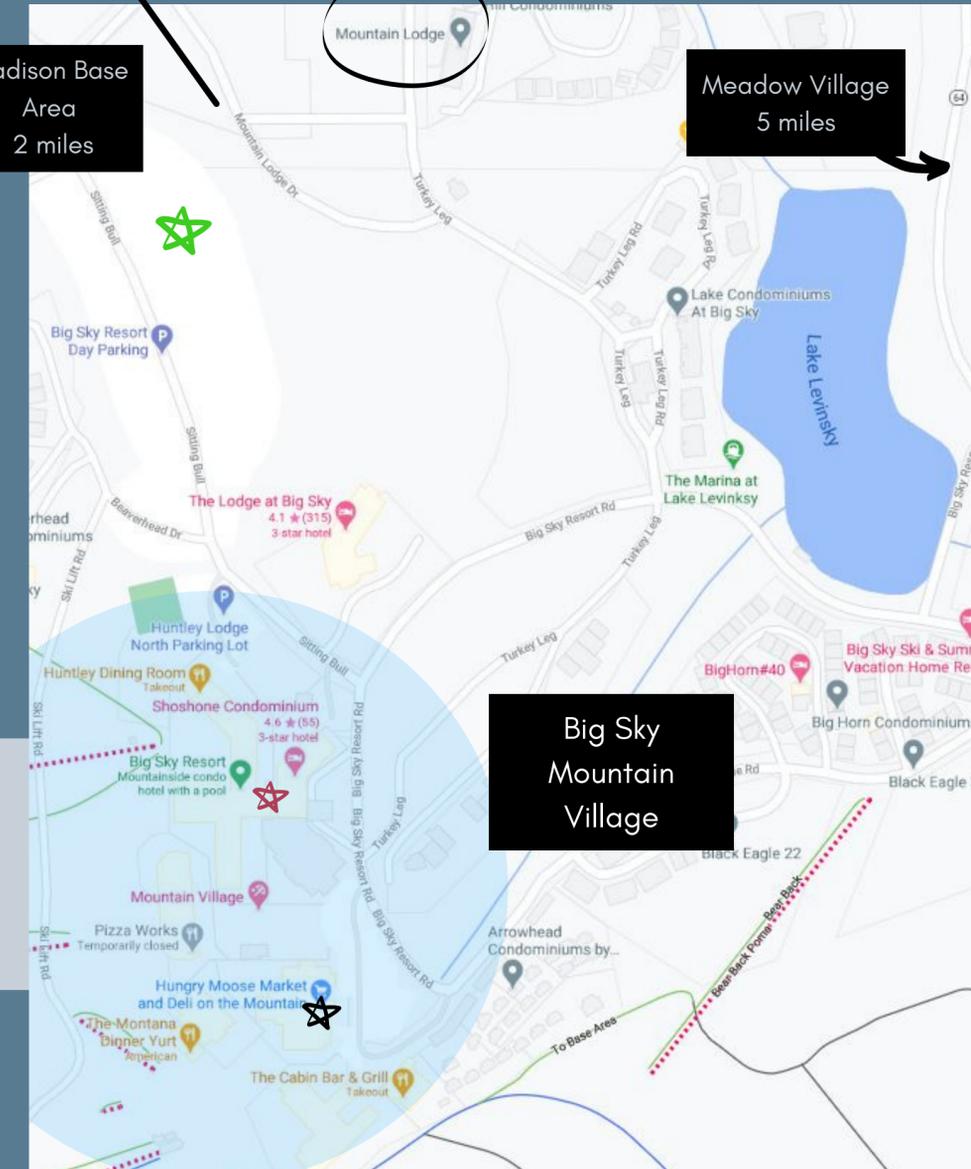
OF BIG SKY

Bozeman
44 miles



Madison Base

Madison Base Area
2 miles



Meadow Village
5 miles

Big Sky Mountain Village

- ★ Grocery
- ★ HR office
(2nd floor of Huntley)
- ★ Employee Parking
- Employee Housing Campus

Welcome TO BIG SKY



Big Sky Town Center and Meadow Village are approximately five miles below Big Sky Resort Mountain Village. The entire area is referred to as The Meadow.

Big Sky Town Center

Groceries:

- Hungry Moose Market and Deli
- Roxy's

Main Skyline Bus Stops:

- Town Center

Other:

- First Security Bank
- BASE Community Center

Food and Beverage:

- Milkie's Pizza and Pub
- Blue Moon Bakery
- Wrap Shack
- Broken Spoke Bar and Grill
- Alberto's
- Lotus Pad
- By Word of Mouth
- Ousel and Spur
- Block 3 Kitchen & Bar
- Blue Buddha Sushi Lounge
- Caliber Coffee Roasters
- Pinkie G's
- Beehive Basin Brewery
- China Cafe
- Tips Up

Meadow Village

Groceries:

- Country Market

Employee Housing:

- Golden Eagle Campus
- Whitewater Inn

Food and Beverage:

- Lone Peak Brewery
- Olive B's
- Michaelangelo's Big Sky
- Bunker Deck and Grill
(summer only)

Main Skyline Bus Stops:

- Whitewater Inn
- Golden Eagle
- Meadow Village Center

Other:

- US Post Office
- Big Sky Fitness
- Big Sky Golf Course
- Disc Golf
- Community Park
- Chaple
- Ace Hardware

Canyon

Employee Housing:

- Whitewater Inn - Only Winter

Food and Beverage:

- River House BBQ and Events
- Cafe 191
- The Corral
- Gallatin Valley Foodbank

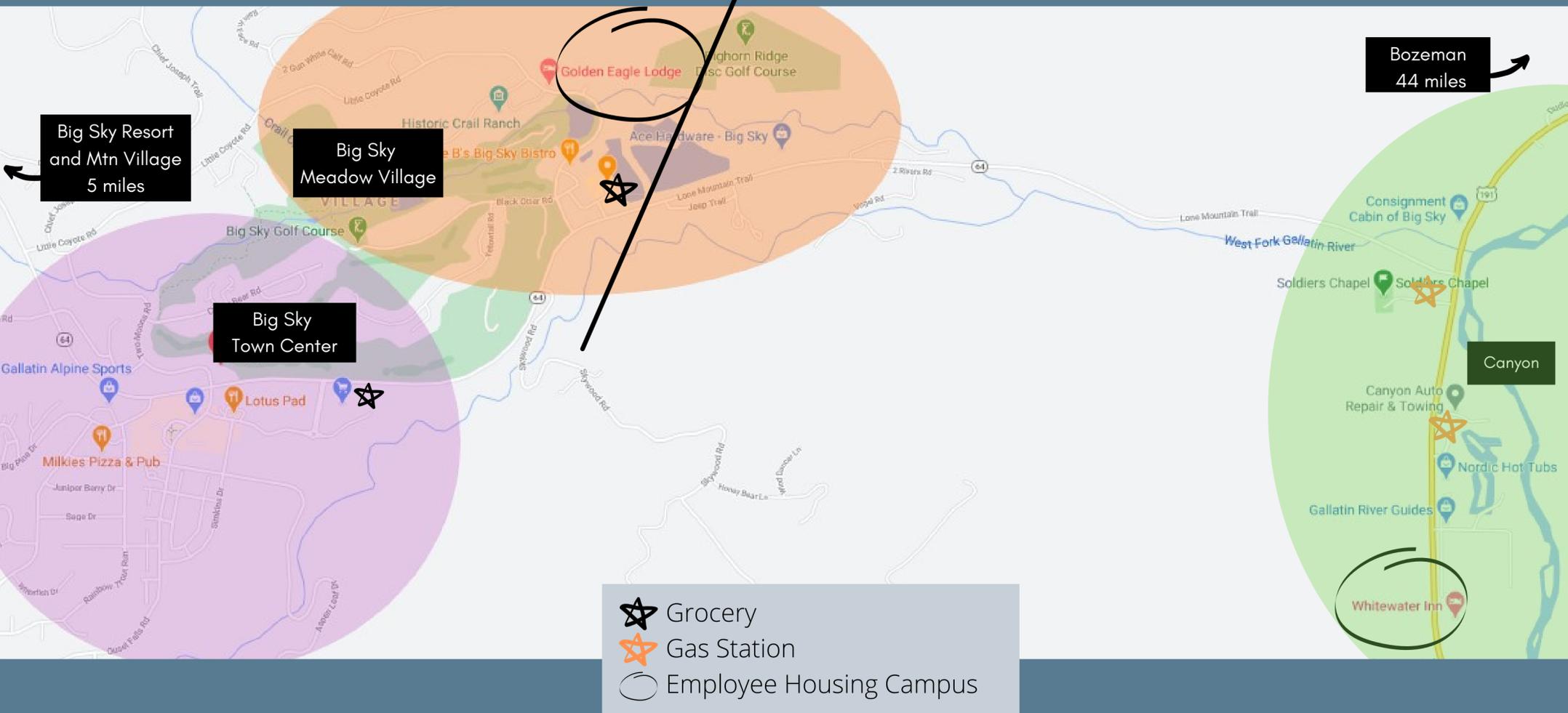
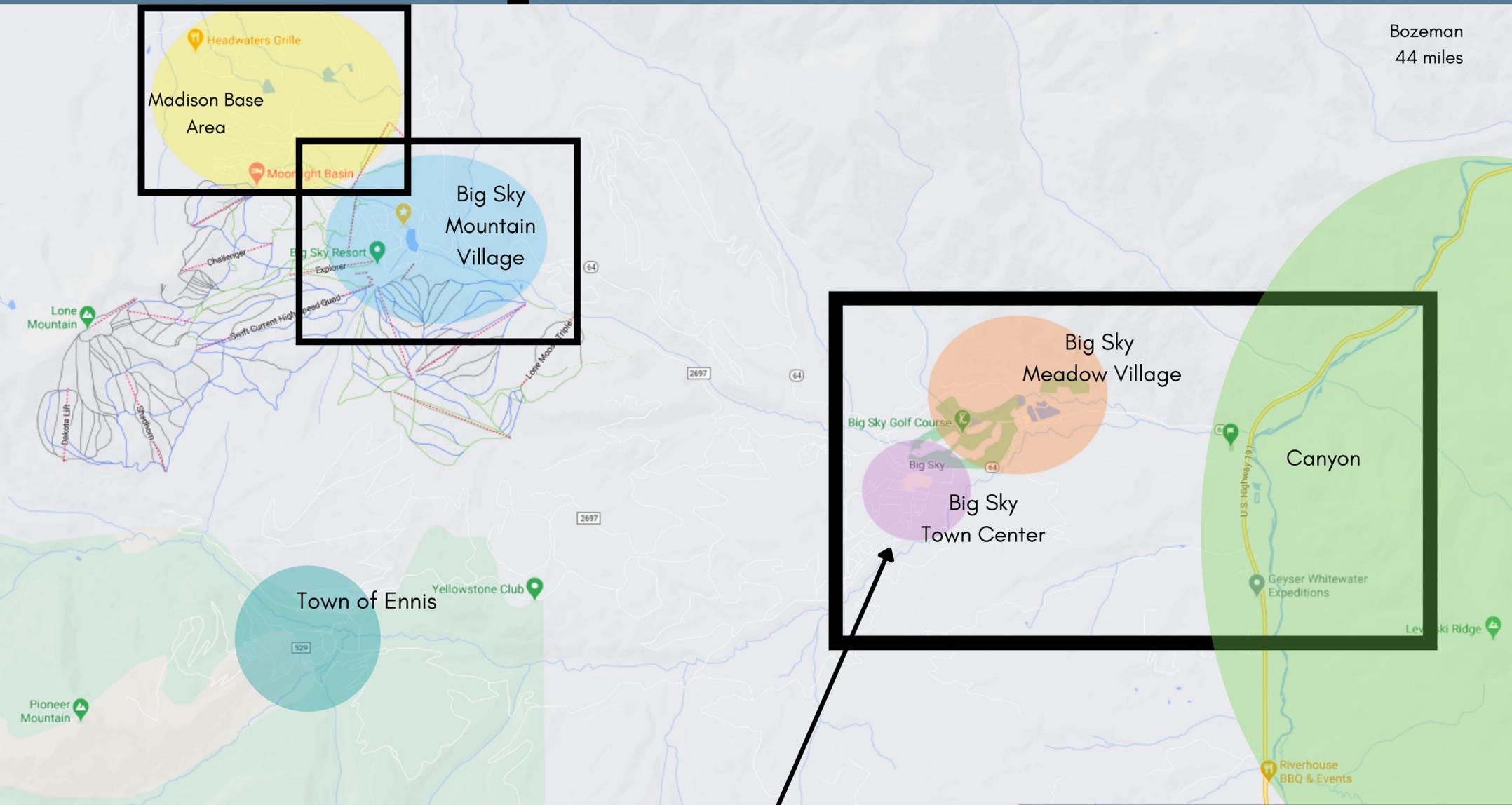
Other:

- Chapels
- Big Sky Public Library
- Recycling Center
- Conoco Gas Station
- Exxon Gas Station
- NAPA Auto Parts



Maps

OF BIG SKY



MEET THE HR & PAYROLL TEAM

HOURS VARY PER SEASON

BRIAN BERRY | VP OF HUMAN RESOURCES

bberry@bigskyresort.com | 406-995-5823

Brian has been with Big Sky Resort since August 2011

SOFIA YODER | EMPLOYEE HOUSING COORDINATOR

sofia.yoder@bigskyresort.com | 406-995-5684

Sofia has been with Big Sky Resort since September 2023

KORBIN FREDERICK | H2B RECRUITER

korbin.frederick@bigskyresort.com | 406-995-5014

Korbin has been with Big Sky Resort since August 2021

SAM KELLY | HR COORDINATOR

sam.kelly@bigskyresort.com | 406-995-5821

Sam has been with Big Sky Resort since August 2021

MICHAEL HENRY | Housing Manager

michael.henry@bigskyresort.com | 406-995-5940

Michael has been with Big Sky Resort since September 2022

HANNAH DAMBERG | RECRUITING MANAGER

hdamberg@bigskyresort.com | 406-995-5819

Hannah has been with Big Sky Resort since December 2011

CHELSEA NICKERSON | PAYROLL MANAGER

cnickerson@bigskyresort.com | 406-995-5834

Chelsea has been with Big Sky Resort since November 2014

ANA BACKSTROM | ASSISTANT PAYROLL MANAGER

ana.backstrom@bigskyresort.com | 406-995-5812

Ana has been with Big Sky Resort since November 2007

PIERCE BRAAKSMA | PAYROLL COORDINATOR

pierce.braaksma@bigskyresort.com | 406-995-5807

Pierce has been with Big Sky Resort since November 2021

What can HR &
Payroll do for
you?

- Employee Pass/Timecard
- Skyline Bus Passes
- Proof of Employment
- Employee Housing
- Understanding Your Benefits
- Direct Deposit Enrollment
- Paycheck Questions
- Access to Paystubs
- General Information



Human Resources
PO Box 160001
50 Big Sky Resort Road
Big Sky, MT 59716
Phone: 406-995-5706
Email: bigskyhr@bigskyresort.com
Web: bigskyresort.com/employment
Teambigsky.com/hr-payroll